

### COUNTY CLERK / ELECTIONS

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## Gail L. Pellerin, County ClerkTricia Webber, Assistant County Clerk

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March 29, 2018

To: Board of Supervisors, Special Districts, School Districts and Cities

From: Gail Pellerin, County Clerk

Re: November 2018 Election Information

The deadline for calling an election for a measure on the November 6, 2018 Statewide General Election is **August 10, 2018**. If your board is planning to place a measure on the November 6, 2018 ballot, you must file a resolution that does all of the following:

1. Orders the election;
2. Requests the Santa Cruz County Clerk/Elections Department to conduct the election; and
3. Consolidates the election with any other jurisdiction holding an election on November 6, 2018.

I have attached some documents to assist you with this process.

* Administrative Calendar (Attachment A)
* How to Place a Measure on the Ballot (Attachment B)
* Sample Resolution of the Election Order for Special Districts (Attachment C)
* Notice of Election (Attachment D)
* Sample Resolution of the Election Order for School Districts (Attachment E)
* Quick Calendar

In order to meet the August 10, 2018 deadline for filing your resolution calling your election, we recommend that you start this process no later than your May/June 2018 meeting.

Here are the estimated election costs for the 2018 elections:

November 6, 2018 Estimated Costs

* Jurisdictions with under 999 registered voters varies
* Jurisdictions with 1,000 or more voters $1.50 to $2.50 per voter

Stand-Alone Election Estimated Costs

* Jurisdictions with under 999 registered voters $9 and up
* Jurisdictions with 1,000 to 10,000 registered voters $5 to $9 per voter
* Jurisdictions with 10,001 or more registered voters $4 to $5 per voter

Other resources and information can also be found on our website [www.votescount.com](http://www.votescount.com).

Please contact me at 831-454-2419 or gail.pellerin@santacruzcounty.us or Mari Segura at 831-454-2408 or mari.segura@santacruzcounty.us if you have any questions.